



Salt Lake City, July 8, 2020

**Letter of Introduction
Prospective Centro de la Familia Head Start Employees**

Centro de la Familia (Centro) has been awarded the Head Start grant to serve 76 Early Head Start children and continue to serve 256 preschool Head Start children. The service areas included in this grant are for *Moffat, Mesa and Garfield* counties along the Western Slope of Colorado.

Centro is a Utah-based non-profit agency with a strong program presence in underserved communities, particularly in rural Utah, celebrating its 45th service anniversary in April 2020 and with the past 28 years as a Head Start grantee serving children and families in different service options. Our current service options include center-based Migrant and Seasonal Head Start, Head Start, Early Head Start and Head Start Childcare Partnerships. Centro is recognized for (a) its high level of parent engagement, (b) the ability to monitor and manage programs in difficult, isolated rural service areas, and (c) its capacity for professional development as reflected by the low turnover of staff and direct service providers.

In collaboration with Rocky Mountain SER, Transition Works and the Head Start Region VIII office, Centro is eager to establish a healthy channel of communication with the community, families and employees. **During this transition period, Centro's two immediate objectives are:**

- (1) to honor the commitment and experience of local Head Start staff in a seamless continuation of service for all currently enrolled children and families**
- (2) offer Rocky Mountain SER employees the right of first refusal to accept Centro's Colorado-based Head Start positions.**

Available positions are based on Centro's organizational structure (chart) for Colorado's Western Slope for approximately 135 positions. The hiring process will begin with the Colorado Area Manager and key content-area manager positions. They in turn will assist us in the selection of content specialists, family service workers, teachers, office managers, cooks, drivers, and all level of aides. Please visit the link at www.cdlf.org for available Colorado positions, job descriptions, compensation bands, and benefits.

In the best interest of the children and families on the Western Slope of Colorado, we are humbled but confident to demonstrate our capacity in this important neighboring region.

Sincerely,


Gonzalo Palza, CEO
Head Start Program Director
Centro de la Familia de Utah